Public document to be completed by the Project partner

**SUPPLY CONTRACT NOTICE**

**Supply of equipment for telemedicine and telecommunication for the project HeartNet**

**Ref. number:** **2019HR-RS294/4**

Sremska Kamenica, Novi Sad, Serbia

1. **Publication reference**

**2019HR-RS294/4**

1. **Procedure**

Local Open

1. **Programme title**

Interreg IPA Cross-border Cooperation Programme Croatia-Serbia 2014-2020

1. **Financing**

Budget line

1. **Project partner**

Institute of Cardiovascular Diseases Vojvodina, Put doktora Goldmana 4, Sremska Kamenica

Registration number: 081133645

**CONTRACT SPECIFICATIONS**

1. **Description of the contract**

Telemedicine has the capability not only to break down common geographical barriers to care access, but to make the whole healthcare delivery model more accessible to patients. With telemedicine, a medical practice or hospital system can immediately expand access to niche medical specialists. This makes it easy for primary care doctors to consult medical specialists on a patient case, and for patients to see a needed specialist on a rare form of cancer, no matter their location.

This contract regards the supply of equipment for Telemedicine. Purpose of the equipment is to provide fast and safe telecommunication between four hospitals at remote locations (Subotica, Sombor, Sremska Mitrovica and Vukovar) and the Institute of Cardiovascular Diseases (ICVDV) in Sremska Kamenica. The main goal of the ICVDV telemedicine system is to ease and standardize communication between physicians from hospitals at remote locations and cardiology specialists stationed in ICVDV.

Equipment for Telemedicine includes: Videoconference system (6 sets) and Server for Telemedicine software (2 pcs).

Purpose of the Videoconference systems is to provide fast and safe telecommunication between hospitals and education physicians from hospitals at remote locations. Video transmission of medical interventions as well as videoconferencing will raise the level of health care because it implies more adequate time and resources management.

The central server for Telemedicine software has its replication – a backup server. If the central server fails, the backup server, which consistently stores identical data, takes its place so that there is no interruption in its operation.

Videoconference system and servers are independent of each other.

1. **Number and titles of lots**

One lot only

**TERMS OF PARTICIPATION**

1. **Eligibility and rules of origin**

Participation in the award of procurement contracts and other award procedures for actions financed under the Programme is open to all legal persons which are effectively established in the participating countries, other Member States, other IPA II beneficiaries, contracting parties to the Agreement on the European Economic Area and partner countries covered by the European Neighbourhood Instrument (hereafter referred to as ‘eligible countries’), and to International Organisations.

All supplies purchased under a procurement contract, or in accordance with a grant agreement, financed under IPA II shall originate from an eligible country or from any country which is eligible under the rules of the partner or other donor or member state or determined in the constitutive act of the trust fund.

As the Croatian national rules do not contain any restrictions as regards the rules of origin, all goods can originate from any country, irrespective of any thresholds.

1. **Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.6.10.1. of the Practical Guide.

1. **Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

1. **Tender guarantee**

No tender guarantee is required.

1. **Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Project partner. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

1. **Information meeting and/or site visit**

No information meeting and/or site visit will be organised

1. **Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Project partner may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

1. **Period of implementation of tasks**

60 calendar days

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

**Criteria for legal persons:**

1) Economic and financial capacity of tenderer(based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

* the average annual turnover of the tenderer must exceed the annualised maximum budget of the tenderes offer
* current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1.

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

* has expert certificate appropriate to this contract, such as CCIE (Cisco Certified Interconnection Expert) or equivalent;
* has at least 4 full-time employed who will work on the implementation of the contract

3) Technical capacity of tenderer *(*based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

* the tenderer has delivered supplies under minimum one up to maximum four contracts with a cumulated budget of at least that of this offer in fields of telemedicine and/or telecommunication in the past 3 fiscal years

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

Capacity-providing entities

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Project partner are when the tender rely in majority on the capacities of other entities or when they rely on key criteria. If the tender rely on other entities it must prove to the Project partner that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Project partner.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

1. **Award criteria**

The sole award criterion will be the price. The contract will be awarded to the lowest compliant tender.

**TENDERING**

1. **How to obtain the tender dossier**

The tender dossier is available from the following Internet address: <http://www.ikvbv.ns.ac.rs/javne-nabavke/index.php?board=2.0>. The tender dossier is also available from the Project partner. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to [zoran.barjaktarovic@ikvbv.ns.ac.rs](mailto:zoran.barjaktarovic@ikvbv.ns.ac.rs) and Institute of Cardiovascular Diseases Vojvodina, Put doktora Goldmana 4, Sremska Kamenica (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Project partner must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the <http://www.ikvbv.ns.ac.rs/javne-nabavke/index.php?board=2.0>

1. **Deadline for submission of tenders**

13:00 Central European Time on 4th March, 2020.

Any tender received by the Project partner after this deadline will not be considered.

1. **Tender opening session**

14:00 Central European Time on 4th March, 2020. at the premises of Institute of Cardiovascular Diseases Vojvodina, Put doktora Goldmana 4, 21204 Sremska Kamenica

1. **Language of the procedure**

All written communications for this tender procedure and contract must be in English.

Regulation (EU) N°236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action, Regulation (EU) No 231/2014 of the European Parliament and of the Council of 11 March 2014 establishing an Instrument for Pre-accession Assistance (IPA II), The Interreg IPA Cross-border CooperationProgramme Croatia-Serbia 2014-2020 (HR-RS).

1. **Additional information**

N/A